**Annual Balance Sheet of Research Project – 20XX**

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| --- | --- |
| **Division** | **Division name(Times New Roman, size14, Bold)** |
| Research Team N°. | **XX** | **Research team (Times New Roman, size14, Bold)** |
| **Project title:** | **(Times New Roman, size12, Bold)** |

|  |  |
| --- | --- |
| **Full name**  | **Grade** |
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***December 20xx***

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| 1. **Research activities**
 |
| * 1. **Scientific research**
 |
| (Times New Roman, size 12)………………………………………………………………………………………………………………………………………………………………………………………………… |
| **a. Reminder of the tasks assigned to the research project** |
| (Times New Roman, size 12)**On 2019**………………………………………………………………………………………………**On 2020**………………………………………………………………………………………………**On 2021**……………………………………………………………………………………………… |
| **b. Research project Progress** |
| (Times New Roman, size 12)………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| **1-2. Technological development** |
| **a. Reminder of the tasks assigned to the technological development** |
| (Times New Roman, size 12)……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| **b. project Progress** |
| (Times New Roman, size 12)……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
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| 1. **Research Achievements and results**
 |
| **Publications (indexed in *Thomson* or *Scopus*) that fall within the scope of the team's research project (join as an appendix) ;** |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year.
2. Authors, "Title", Volume No., number of publications, start page - end page No., year.
 |
| **Publications (indexed in *Thomson* or *Scopus*) that fall outside the scope of the team's research project (join as an appendix):** |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year.
2. Authors, "Title", Volume No., number of publications, start page - end page No., year.
 |
| **Non- indexed publications (Join as an appendix)** |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year.
2. Authors, "Title", Volume No., number of publications, start page - end page No., year.
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| **Conferences aboard (Join as an appendix):** |
| 1. Authors, "Title," Conference theme, period from …to … 20XX, place.
2. Authors, "Title," Conference theme, period from …to … 20XX, place.
 |
| **Conferences in Algeria (Join as an appendix) :** |
| 1. Authors, "Title," Conference theme, period from …to … 20XX, place.
2. Authors, "Title," Conference theme, period from …to … 20XX, place.
 |
| **Patents (attach a detailed technical data sheet of the patent):** |
| ………………………………………………………………………………………………… |
| **Supervision (cite the framed and supported dissertations):** |
| indicating the date and place of the membership and attaching the cover page |
| **Scientific reports (Join as an appendix):** |
| Full name, "Title”, year, |
| **Prototypes finalization, technological products, experimental devices, software:** |
| Briefly describe the achievement and attach a detailed report.………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
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| **3. Service provision, consulting, qualifying training and expertise** |
| Type of service / expertise | Used techniques | client | Period  |
| ……………………… | …………………… | …………………… | ………………… |
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| **4. Responsibilities and functions** |
| In this section, mention your participation in project management, boards and commissions, the organization of activities of the Networked Center, etc. |
| **Project management** |
| ……………………………………………………………………………………………… |
| **Participation in the boards and commissions of the Center** |
| ……………………………………………………………………………………………… |
| **Organization of network research cooperation programs** |
| ……………………………………………………………………………………………… |
| **Participation in consultative and decision-making bodies in another institution** |
| ……………………………………………………………………………………………… |
| **Invitation to international congresses for conferences** |
| ……………………………………………………………………………………………… |
| **Invitation to juries of theses or evaluation of scientific works** |
| ……………………………………………………………………………………………… |

**Summary table of the research team**

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| **Full name** | **Grade** | **Last diploma** | **Tasks assigned in the project** |
| ……… | ……… | ……… | ……… |
| ……… | ……… | ……… | ……… |
| ……… | ……… | ……… | ……… |
| ……… | ……… | ……… | ……… |